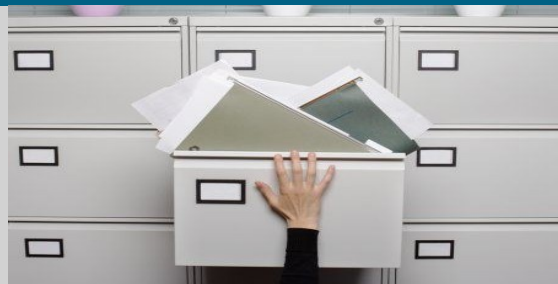


All the documents you need at your finger tips

INVU:



Document Management

Your Issue . .

- Your Spending valuable time trying to retrieve documents?
- Customer service could be improved if files were easier to locate.
- Your office is running out of space due to large amounts of paper documents.
- You have numerous versions of the same documents, and your unsure which is the most recent.
- Your concerned whether your business complies with new government legislations (Data Protection Act 1998/2007).

The Solution . .

Tiedata offer businesses an innovative electronic document management solution for both electronic files and paper documents, INVU.

INVU provides users with an easy to use interface and a simple intuitive menu that reduces the tasks of filing and retrieving documents to a few clicks of a button.

All documents are stored securely in one central location, allowing users to have rapid access to the information they need.

Features . .

- Scan all your paper documents and save electronic files in one easy accessible location.
- Search for files using 'keywords' for instant access.
- Works alongside existing business applications including Microsoft Office, Sage, Pegasus and many more . .
- Create Workflows.
- Control who has access to information.

The benefits . .

- Instant Access To Information.
- No Need For Conventional Filing or Storage.
- Improved Customer Service.
- Share and Distribute Information With Any Staff.
- Meet Statutory Audit Trail And Government Archiving Requirements.
- Eliminate Duplicate documents.

Key Benefits . .

Share Information Easily

Save Time, Money & Space

Improve Productivity

Improve Customer Service

Instant Access To Files

Create A Full Audit Trail

Comply With Legislations

For more information on any of our services visit:

www.tiedata.com

To Find Out More About Document Management

Contact us
01773 513513



Tiedata
Computing Solutions
for Business...



SORTED

Tailored solutions from Tiedata

With Invu Document management software, each and every order, receipt, paper, invoice, fax, email, picture, diagram, letter, you name it, it's sorted and stored electronically!

Just imagine . . . No more hunting high and low, No more filing and storing

You can tailor Invu to create **workflows** so whether you have a single office or global network, two employees or 20,000 Invu helps keeps your costs low but your productivity high!

Only Invu saves you so much...

No more hunting for documents	←	Time	→	No more manual filing
Raise productivity	←	Money	→	Free up your resources
Reduce your paper records	←	Space	→	Information securely stored .. In one central location

You can achieve this and more ...
With **INVU** : Document Management

: Improved efficiency
No more 'lost' files.

: Improved customer service
Respond to queries on the spot.

: Improved data security
Control who has access to information.

We Are Now Offering

Free **INVU**: training
Call us now to find out more . .

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